



**REQUEST FORM FOR TEMPORARY INTERRUPTION OF A PhD THESIS  
ACADEMIC YEAR 2022/2023**

*"As an exception, and upon a motivated request from the PhD student, an unbreakable interruption of up to one year can be granted once, upon the decision of the Head of the institution with which the PhD student has registered, with the student's employer's agreement if appropriate, and following the recommendations from the thesis supervisor and the doctoral school director. During that period, the PhD student temporarily stops his/her training and research work, but can remain registered with the institution if he/she wishes so. The interruption period is not taken into account in the duration of the PhD thesis. The institution certifies that the PhD student who interrupts his/her doctoral course will be allowed to register in doctoral training at the end of the interruption period." (decree of 25 May, 2016; article 14).*

**PLEASE NOTE:**

If you wish to request for a temporary interruption of a whole academic year, the present form will have to be handed to your doctoral school between 1 June of the 2021/2022 academic year and the end of the registration period for the 2022/2023 academic year, 11 november 2022.

If needs be, other procedures will have to be undertaken with the employer or the funding institution in parallel with the present request so as to ensure that temporary interruption of the contract is possible.

**PhD student details**

FAMILY NAME: ..... First name(s): .....

Student ID: .....

Born on: ..... / ..... / ....., in: .....

Telephone: ..... / ..... /..... /..... /..... E-mail address: .....

Postal address: .....

**Academic record**

Date of first registration in PhD thesis:.....

Institution where the PhD thesis is being prepared:.....

Doctoral school:  CP  DGEP  ES  LECLA  SEPT  SPIM

Temporary interruption(s) already granted in the course of the present PhD thesis:  Yes  No



**EMPLOYER 'S AGREEMENT**

Favourable       Unfavourable

Full name: .....

Date: .....

Signature:

**JUSTIFIED RECOMMENDATION FROM THE THESIS SUPERVISOR**

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Full name: .....

Date: .....

Signature:

**DOCTORAL SCHOOL DIRECTOR'S RECOMMENDATION**

Favourable       Unfavourable, justification:

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.....  
.....

Full name: .....

Date: .....

Signature:

**DECISION OF THE PRESIDENT OF UBFC**

Interruption granted

Interruption not granted

Full name: GREVEY Dominique

Date: .....

Signature: